

NARFE Arizona Federation  
Minutes of the Executive Board Meeting  
First Credit Union, 25 S. Arizona Place, Suite 240, Chandler, AZ  
January 18, 2018

The Meeting was called to order by President Etta Bryant at 9:20 AM. Following a moment of silence, Rodney Adelman, Immediate Past President/Region VII Vice President, led members in the Pledge of Allegiance.

**Roll Call:** See Attachment #1 (page 7) for the list of attendees. Present were 7 elected officials (1 excused absence) and 9 appointed (1 excused absence and 1 absence) for a total of 16.

**Introduction of Guests:** Guests included Mike Bryant (Tucson Chapter 0055), Dee Price (Scottsdale Chapter 1234), Neil Bales (Tempe Chapter 1505), and Marion Durham (Tempe Chapter 1505).

**Minutes of Previous Meeting:** The minutes of the October 2017 Board Meeting were distributed and approved with no corrections.

**Region VII Vice President:** Rodney Adelman reported on the following items:

Membership: For the end of 2017, NARFE had 208,825 members with 38.6% National members and 61.4% Chapter members. As of January 15, 2018, NARFE has 207,387 members. There were 13,060 new members in 2017 compared to 9,922 in 2015 and 10,126 in 2016. Eight Federations increased membership in 2017 including Wyoming (11) and Utah (2). Six Federations lost 20 members or less for the year including Arizona (-10) and New Mexico (-20). Arizona closed with 4,105 total NARFE members of which 55.8% are Chapter members.

Top Recruiter for 2017: From Colorado, Greg Kann was NARFE's top recruiter in 2017 with 82 new members recruited.

Legislation: Continuing Resolution (CR) expires Friday, January 19, 2018. Next CR is expected to run until February 16.

NARFE HQ: Standing Committees will meet next week at NARFE HQ for review of Bylaw amendments and resolutions. March NARFE magazine will contain candidate statements; April magazine will include Bylaws Committee report. Voting begins May 10, ends June 30. The ballot will include a question for membership to authorize "preferential voting", if a second ballot for President is needed, to avoid further costly run-offs. The "public" side of NARFE website has been "refreshed".

Other: 1099-Rs (Annual Earnings and Tax Statement) are now available at OPM online. For TSP, the beneficiary forms have been updated, particularly for contingent beneficiaries.

**Region VII Alzheimer's Coordinator:** As of December 2017, NARFE members have donated \$12,528,220.93 toward the goal of \$13 Million set for 2017-2018.

**Arizona Federation President:** Etta Bryant reported on the following items:

Chapter Vacancies: Clarice Pharo, Sunnyslope Chapter 1686, has resigned as Membership Chair and Newsletter Editor. Ron Castaneda has resigned as District 1 Vice President. David Luna has resigned as President of Sierra Vista Chapter 1400.

Closures: Valley West Chapter 1395 and Mohave Valley Chapter 1467 closed in 2017.

Bylaw Amendments: Per National Secretary/Treasurer Jon Dowie, 3 AZ Federation proposed National Bylaws amendments numbered 18-07, 18-08, and 18-09 have been forwarded to the Parliamentarian for review and presentation to the Bylaw and Resolution Committee which is meeting next week.

Scholarships: NARFE FEEA Scholarship Program is now open through March 21, 2018; for details and application, see <https://feea.org/our-programs/scholarships>.

National Conference: FEDCon18, NARFE National Conference, will be at the Hyatt Regency Jacksonville Riverfront, August 26-28, 2018. Register early to save money: Feb 1-Mar 1, \$150 includes 2 lunch meals; starting Apr 1, \$175 includes 2 meals.

Candidates: Candidates for 2018 National President are: Jon Dowie, Steve Lenkart, Ken Thomas, and Ten Van Hintum. Candidates for 2018 National Secretary/Treasurer are Kathryn Hensley and Richard Thissen. The only candidate for Region VII VP is our own Rodney Adelman. Go to the NARFE website and look for “candidates” to read their statements.

Other: TSP Modernization Act has been passed and signed into law.

Health Fairs: There will be discussion at the May Board Meeting on how health fair representation is handled. Out of 104 health fairs in 2017, only 32 were attended and completed the participation sheets.

**Vice President/CDL District 4:** Thad Andreski had nothing to report.

**Secretary:** Wanda Bales sent out get well cards to Clarice Pharo (Sunnyslope Chapter 1686) and Judy Law (Bradshaw Chapter 2106). The updated roster for the AZ Federation Board Members and Chapter Officers should be completed and distributed by the end of the month.

**Treasurer:** Jerry Goebel discussed the Treasurer’s Report through December 2017 which had been emailed to Board members; see Attachment #2 (page 8). The Report will be filed as presented subject to audit. A motion to reduce Chapter Dues Assessment from \$1.50 to \$1.00 was withdrawn after discussion. He has received 3 Chapter audits for 2017 so far. After discussion, the proposed budget for 2018 was approved; see Attachment #3 (page 10).

## **Discussion Per Member Request:**

Membership Forms: New and renewal membership forms have been revised but could be better for signing up for Chapter membership.

Continuation of Chapters: With another Chapter President stepping down and no one coming forward to take the position, it appears Chapters are shrinking or may go away.

## **District Vice Presidents' Summary Reports**

**District I Vice President:** Vacant.

**District II Vice President/CDL District 2:** Chris Gumbmann installed new officers for Sierra Vista Chapter 1400; she is working with them to replace the Chapter President who resigned. She visited Tucson Chapter 0055's Holiday Luncheon and gave a quick Legislative update. She organized a meeting with Congressman Tom O'Halleran attended by Etta Bryant and Roger Corner; she is still trying to meet with Congresswoman Martha McSally. Tucson Chapter 0055 and Roadrunner Chapter 1874 held a joint picnic in October 2017, attended by a representative from Congressional District I, Maximo Dell'Oliver. District 2 attended 32 health fairs. Tucson Chapter 0055 has recruited a new member.

**District III Vice President:** Judy Law reported the Membership Chair for Bradshaw Chapter 2106 sent letters to members for Chapter renewal with 8 members transferring from National Only back to membership in their chapter. Two health fairs were attended with Prescott VA well-attended. Two prospective members were at their January Chapter meeting. Bradshaw Chapter 2106 is anticipating the loss of their treasurer and possibly their president.

**District IV Vice President/CDL District 9:** Coral Van Hooser visited all the Chapters in District IV except Mogollon Chapter 1235 due to road conditions. She will be going to Mogollon Chapter 1235 soon to install officers if the roads are clear. Tempe Chapter 1505 is okay for officers for the next two years and may have another member recruited into the Chapter soon. She visited Scottsdale Chapter 1234 in November.

**National District Vice President:** Kenn Nolan emailed his report that he attended the Border Patrol health fair.

## **Bylaws-Mandated Officers:**

**Federal Legislative/CDL District 1:** Roger Corner stated it doesn't look like the budget will be finalized soon. If/When there is a budget deal, government retirees and workers may still have to help pay for the cost of reducing the government size and funding. The pay raise for 2019 has had several proposals coming forward; for instance, the President suggested freezing the pay while some lawmakers have proposed a 3% increase. Martha McSally will be running against Joe Arpaio and Kelly Ward for Arizona State Senator. Congresswoman Kyrsten Sinema is also running for the Senate so her seat will be open in 2018. He will send the numbers of National members in each District to CDLs and copy the information to Etta Bryant.

**State Legislative/CDL Districts 3 and 7:** Vic Peterson attended a reception as well as the Opening Session and State of the State as a special guest of State Representative Mark Cardenas from District 19 who is now an announced candidate for AZ State Treasurer. Governor Ducey spoke at the event that he will follow through with his promise to increase the state tax exemption for military retirees. As of January 12, 2018, SB 1167 has been introduced by State Senator Gail Griffin and HB 2236 has been introduced by State Representative David Livingston. This issue is something our organization needs to set as a priority, to tie us to this legislation. HB 2087 has been introduced by State Representative Heather Carter to give a tax credit to family caregivers. So far there are 13 people running for U.S. Representative in District 8; the primary will be in February 2018 with a general election in April 2018.

**Membership:**

Deborah Corner reported on Arizona membership as of January 18, 2017. There were 2,267 Chapter Members with 1,210 email addresses and 1,805 National Members with 1,113 email addresses. She urged everyone to get the email addresses updated in the database. For 1/1/2017 through 1/17/2018, there were 34 new Members, 1,229 Members transferred out of Chapter Membership with 809 of those choosing to become National Only Members. 162 Members passed away, 211 were dropped for renewal in 2017 compared to 180 in 2016, and 213 in 2015.

Rodney Adelman stated NARFE will be changing to a new management system; it's important to clean up the membership database especially incorrect data such as phone numbers and zip codes

Etta Bryant reported the M-260 for December 2017 shows two new members were recruited last month. A total of 29 new members were recruited by 17 members in 2017; the recruitment bonus of \$10 for each new member = \$290. The recruitment bonus of \$25 each will go to three members for recruiting three or more new members to Myra Roper (Tempe Chapter 1505) with 3 new members, Coral Van Hooser (Tempe Chapter 1505) with 3 new members, and Cris Gumbmann (Roadrunner Chapter 1874) with 4 new members.

**NARFE PAC/FEEA/CDL District 6:** Lois Gossett stated that there have been no requests for PAC funds and these funds are not usually given for primary races but that there will be requests soon for the November 2018 election. There was a discussion regarding NARFE-PAC sustainers and problems some members are having with deductions are not being charged to their credit cards.

**Public Relations:** Vacant.

**CDL District 5:** Dee Andrews absent, no report.

**CDL District 8:** Vacant.

**Presidentially-Authorized Officers/Chairs:**

**Alzheimer's:** Clyde Gumbmann reported 3 AZ teams participated in the Walk to End Alzheimer's: Tucson Chapter 0055, Mogollon Chapter 1234, and Bradshaw Chapter 2106. There is a nice article in this month's NARFE magazine (page 46) on the Semipostal Alzheimer's Stamp unveiled last November.

**Historian:** Jim Keyser has received the information from the now-closed Valley West Chapter 1395. Bob Elgines will be sending the old AZ Federation newspapers to Jim Keyser to retain for historical information.

**Parliamentarian:** Paul Lamb recommends the Workshop in May include a “Preferential Voting” session.

**Service Officer:** David Foulk has received a call for assistance from a member from a closed chapter who wants to be a National member only. He doesn’t know if the issue was resolved; Debora Corner will contact her. At the end of a cruise last year, he passed out NARFE membership forms to people in Customs. Marion Durham and David Foulk both spoke about problems with not being able to contribute as NARFE-PAC sustainers. Marion hasn’t had deductions withdrawn in 6 months; David Foulk signed up 9 months ago. Dee Price from Scottsdale Chapter 1234 talked about needing to reach OPM with no luck until she reached out to James Marshall at NARFE HQ who was very helpful.

**Committee Reports:** CDL Vacant Positions – Etta Bryant stated District 8 still needs a CDL even if the Congressional Representative has resigned. Maybe someone in Sun City West Chapter 1789 will come forward as a volunteer.

#### **Unfinished Business:**

**Point System for Legislative Conference Attendees:** Roger Corner presented a Policy for selecting nominees and self-appointed nominees to attend the NARFE Biannual Legislative Conferences. After discussion, the vote was unanimously passed as Policy 18-01-01. See Attachment #4 (page 11).

**Chapter Websites:** Etta Bryant reported, per Bob Elgines, most chapter websites were current. Yuma Chapter 0266 has not updated their website since Jan 2017. Mogollon Chapter 1234 has an error in their website (no access). Sierra Vista Chapter 1400’s website is through the National Office and the newsletter is Oct 2017. Sun City West Chapter 1789 was last updated Oct 2017 and contains Sept 2017 newsletter. Bradshaw Chapter 2106 was last updated July 2017 and contains June-July 2015 newsletter.

**2018 Workshop:** There was a general discussion concerning the agenda and the fees for the Workshop to be held June 6, 2018, at the American Legion Post 44, 7145 E. 2<sup>nd</sup> St., in Scottsdale. A motion to have the Workshop fee at \$18 for attendees passed unanimously.

**Missing Chapter Audits:** All audits have been completed for 2016. Etta Bryant asked everyone to remind chapters to send a copy of the audit to her and Jerry Goebel.

**2019 AZ Federation Conference:** No Chapter has volunteered for hosting the conference. There was a general discussion concerning locations; it was agreed the location should be in the Phoenix area for May 20-21 or June 3-4 (a half day for each day). Lois Gossett will check with Crowne Plaza (Dunlap & I-17). Another possible location to check would be Scottsdale Holiday Inn.

**AZ Federation Conference Guidelines:** Wanda Bales is working with Paul Lamb on the Conference Guidelines.

**New Business:**

**Newspaper/Newsletter:** A general discussion was held concerning a AZ Federation Newsletter. Items discussed included frequency of publication, costs for production and distribution, etc. Also discussed was how to notify all members (including National Only in AZ) about the Annual Meeting. Since the last newspaper did not include the words “Annual Meeting”, we will need to get quotes for mailing through Postal channels, possibly a postcard, to those members without an email address.

**BCBSAZ Member Appreciation Day:** Event by Blue Cross Blue Shield will be held 10 AM to 1 PM, March 24, 2018, at the Peoria Community Center. Etta Bryant will check with Virginia Ginter, Richard Yee, Dee Price, Roger Corner, and Neil Bales regarding staffing the vendor table advertising NARFE.

**Liability Insurance Renewal:** Liability Insurance will be due soon for renewal. Vote to renew liability insurance when it comes due as unanimously passed.

**Good of the Federation:** Expense voucher forms were distributed as needed. Expense vouchers are to be submitted monthly.

**Next Board Meeting:** Next Board Meeting will be 9:10 AM, Thursday, May 17, 2018 at First Credit Union located at 25 S. Arizona Pl., Room 240 in Chandler.

**ADJOURN:** The Meeting adjourned at 3:28 PM.

Wanda Bales  
AZ Federation Secretary  
Secretary1505@cox.net  
(480) 273-1414

Attachments:

1. Roll Call for 1/18/2018 Board Meeting
2. Treasurer’s Report through 1/1/2018
3. Budget for 2018
4. Policy No. 18-01-01

**NARFE Arizona Federation  
Board Meeting Roll Call  
January 18, 2018**

<u>Position</u>	<u>Name</u>	<u>Status</u>
<b><u>Elected:</u></b>		
President	Etta Bryant	Present
Vice President / SLL / CDL #4	Thad Andreski	Present
Secretary	Wanda Bales	Present
Treasurer	Jerry Goebel	Present
DVP #1	Vacant	
DVP #2 / CDL #2	Cris Gumbmann	Present
DVP #3	Judy Law	Present
DVP #4 / CDL #9	Coral Van Hooser	Present
NDVP	Kenn Nolan	Excused
<b><u>Appointed:</u></b>		
National Legislative Chair / CDL #1	Roger Corner	Present
State Legislative Chair / CDL #3&7	Vic Peterson	Present
NARFE-PAC/FEEA / CDL #6	Lois Gossett	Present
Membership Chair	Deborah Corner	Present
Alzheimer's Chair	Clyde Gumbmann	Present
Service Officer	David Foulk	Present
Newspaper/Webmaster	Bob Elgines	Excused
Historian	Jim Keyser	Present
Parliamentarian	Paul Lamb	Present
Public Relations	Vacant	
CDL #5	Dee Andrews	Absent
CDL #8	Vacant	
<b><u>Immediate Past President / Region VII Vice President</u></b>		
	Rodney Adelman	Present
<b><u>Guests:</u></b>		
Tucson Chapter 0055	Mike Bryant	Present
Scottsdale Chapter 1234	Dee Price	Present
Tempe Chapter 1505	Neil Bales	Present
Tempe Chapter 1505	Marion Durham	Present





<b>RECONCILIATIONS</b>	
<p><b>Deposits</b> of \$28,509.19 exceeded <b>Income</b> of \$18,185.41 for three reasons: (1) deposits included \$9,373.78 from three chapters that closed. \$ 60.39 of that amount was retained by the Federation in reimbursement of administrative expenses incurred in the closings. The remaining \$9,313.39 was distributed to chapters acquiring the members; (2) deposits included \$750 for return of advances made in 2016 to the 2017 Federation convention committee for the hotel deposit and other expenses; (3) deposits included \$200 advanced for the Region VII conference in Colorado, and subsequently repaid.</p>	
<p><b>Disbursements</b> of \$28,464.94 exceeded <b>Expenses</b> of \$19,091.16 for reasons related to the situation described above. Disbursements included \$9,313.39 provided to chapters acquiring members. Expenses were reduced by the \$60.39 retained by the Federation in reimbursement of administrative expenses incurred in the closing that occurred in 2016.</p>	

## 2018 Budget

Table 1

	2018 FEDERATION BUDGET PROPOSAL		
	2016 FINAL	2017 FINAL	2018 BUDGET
	ACTUAL	ACTUAL	PROPOSAL
<b>BEGINNING BALANCE</b>	34,749	34,061	34,112
<b>INCOME:</b>			
10% FUNDS	12,206	14,319	14,320
PERCAPITA DUES	3,430	3,109	2,500
NEWSPAPER	1,500	750	750
INTEREST	9	7	7
<b>TOTAL INCOME</b>	17,145	18,185	17,577
<b>1. ORG OF CHAPTERS</b>	199	-60	0
2a. CHAPTER CONTACTS	2,644	1,330	1,500
2b. PUBLISH NEWSLETTER			200
3a. EXEC BOARD MEETS	5,069	3,093	3,300
3b. FED CONV/MEET	716	3,807	0
3c. JT/DIST TNG/COORD	208	260	0
3d. FED TRAINING	1,061	197	1,400
3e. REGIONAL REPRES.	60	1,923	60
3f. NATIONAL REPRES.	6,306	1,257	6,300
<b>4. STATE LEGISLATION</b>	301	329	370
<b>5. NATIONAL LEGISLATION</b>	507	6,127	800
<b>6. NON POLITICAL/PATRIOT</b>	0	0	0
<b>7. AGED AND AGING</b>	0	0	0
<b>9. MEMBERSHIP</b>	391	268	537
10a. ELECT OFF/OFFICE	286	162	200
10b. APPT OFF/OFFICE	85	95	160
10c. COMMITTEE EXP	0	100	100
10d. AWARDS/GRANTS	0	103	150
10e. INSURANCE		100	100
<b>TOTAL EXPENSES</b>	17,833	19,091	15,177
<b>NET INCOME (DEFICIT)</b>	-688	-906	2,400
<b>ENDING BALANCE</b>	34,061	34,112	36,512
<b>Proposed: Since Per Capita Dues (2,500) are \$1,000 more than the amount projected to be spent on chapters (1,500), cut 1,000 from Per Capita Dues. This can be done by reducing the rate from 50 cents per voting member, to 40 cents.</b>			

MOTION FOR NARFE ARIZONA FEDERATION

MOTION FOR: POLICY  X  ONE TIME ONLY     

I move that the following priority system be followed for those attending the Legislative Conference and reimbursement.

Priority goes to:

- (1) Federation President
- (2) Federation National Legislative Officer and
- (3) nominated or self-nominated CDLs/SLLs
  - a. New
  - b. Experienced

based on the following:

- Documentation of attempt to schedule at least one annual meeting during a CD work period with the Member of Congress (MC)
- Provide documentation that they established a relationship with MC
- Provide documentation of arrangement of periodic meetings with the MC and/or staff to advocate for NARFE issues and gain the MC’s sponsorship or co-sponsorship of issues that NARFE supports.
- Provide documentation that they attended meetings, town hall meetings and other events where the MC is speaking.
- Provide feedback from the MC and/or staff to NARFE members within the district.
- Arrange and provide training to Chapter Legislative Officers following Legislative Training.
- Documentation of webinar participation for legislative matters.

Nominees and self-nominees will be reviewed by the Federation President and Federation National Legislative Chair and they will make a recommendation to the Arizona Federation Board for approval.

ESTIMATED COST OF IMPLEMENTATION     Unknown    

MADE BY  Roger Corner, National Legislative Officer  ACTION DATE     

SECONDED BY      ACTION     

SECRETARY ASSIGNS POLICY NUMBER & DATE:

POLICY NUMBER  18-01-01  EFFECTIVE DATE  01/18/2018

Original to Secretary, Copy for Maker

FH-17 (9/5/02)